Dear Parent:

We are pleased to notify you that in accordance with the Every Student Succeeds Act of 2015, you have the right to request information regarding the professional qualifications of your child’s teacher. Specifically, you may request the following:

- Whether the teacher has met State qualification and licensing criteria for the grade levels and subject areas in which the teacher provides instruction.
- Whether the teacher is teaching under emergency or other provisional status through which State qualification or licensing criteria has been waived.
- The baccalaureate degree major of the teacher and any other graduate certification or degree held by the teacher, and the field of discipline of the certification or degree.
- Whether the child is provided services by paraprofessionals and, if so, their qualifications.

If you would like to receive this information, please go to the school’s website and print a Teacher Qualification Request Form or request a form from your child’s school. Complete the top of the form and return it to your child’s school. Should you have any questions, feel free to contact the school and someone will assist you.

Sincerely,

Booker T. McMillian
Principal
Parents Right-To-Know ● Teacher Qualification Request Form
Title I, Part A, Section 1112(c)(6), *Every Student Succeeds Act*, Public Law 114-95

I am requesting the professional qualifications of _____________________________________________ who teaches my child, _________________________________ at ____________________________

Child’s Name (Please Print) School (Please Print)

My name is ___________________________________ My telephone number is _______________

Name (Please Print)

My mailing address is _________________________________________________________________

Street (Please Print) City Zip

______________________________          __________________________
Signature Date

This Section to be Completed by the School and Returned to Parent

Date Form Received: ____________________________ Received by: __________________________

Teacher’s Name: ____________________________ Subject: ____________________________

Has the teacher met state qualifications and licensing criteria for the grade levels and subject areas in which he/she teaches?

__________ Yes ____________ No

Is the teacher teaching under emergency or other provisional status?

__________ Yes ____________ No

Undergraduate Degree ____________________________ (University/College)
Major Discipline ____________________________

Graduate Degree ____________________________ (University/College)
Major Discipline ____________________________

Does a paraprofessional provide instructional services to the student?

__________ Yes ____________ No

If yes, what are the qualifications of the paraprofessional?

High School Graduate ____________ (Year)

Undergraduate Degree ____________________________ (University/College)
Major/Discipline ____________________________

College/University Credit ____________ (Hours) Major/Discipline ____________________________

______________________________          __________________________
Signature of Person Completing Form Date Returned to Parent